



**MINISTÉRIO DA EDUCAÇÃO
UNIVERSIDADE FEDERAL DE LAVRAS
CONSELHO DE ENSINO, PESQUISA E EXTENSÃO**

NORMATIVE RESOLUTION CEPE No. 036, JULY 21, 2022.

Provides the regulation for graduate programs with simultaneous degrees between UFLA and other international institutions.

THE TEACHING, RESEARCH, AND EXTENSION COUNCIL OF THE FEDERAL UNIVERSITY OF LAVRAS, through its regimental attributions, and given the decisions from its 7/21/2022 meeting,

DECIDES TO:

Art. 1º Approve the rules regulating graduate programs with simultaneous degrees between UFLA and other international institutions.

Art. 2º The rules regulating simultaneous degrees comprise norms and modalities for activities development, within the **Stricto sensu** Graduate Course, allowing UFLA's students and students from international institutions in partnership with UFLA on simultaneous degrees, established by a cooperation agreement, the concomitant attainment of a degree at this University and at an akin international institution.

Art. 3º Simultaneous degree activities for students from UFLA and akin international institutions are subject to the existence of an international cooperation agreement and a specific project that defines the particular conditions for simultaneous degree and the issuance of diplomas, duly approved by UFLA and the international institution.

Art. 4º All legal instruments for simultaneous degrees will originate from the Board of International Relations (DRI), which must consult the Pro-Rector of Graduate Studies (PRPG) regarding the academic feasibility and the establishment of a management committee responsible for the elaboration of the specific project that will govern each partnership.

Art. 5º UFLA's management committee, assigned by PRPG, formed by 3 (three) coordinating professors and 1 (one) representative student of UFLA's Graduate Programs, through its attributions, must work together alongside a representative of the partner institution.

Art. 6º The project created by the management committee must contain specific guidelines for simultaneous degrees and must address, among other actions:

- I- the set of academic activities to be developed in each institution, agreed by the coordinators of the Graduate Programs from the participating institutions;
- II- the selection process rules;
- III- the equivalence of credit hours as well as monitoring, evaluation, and progression criteria;
- IV- the time planned for activities development, both at UFLA and at the international institution, and the time foreseen to complete the course;
- V- the language(s) defined to write the final work (dissertation or thesis), its form of presentation, location, presentation rules, formatting, and other pertinent details;
- VI- the financial obligations assumed by the parties involved, according to the law, including the presentation session;
- VII- intellectual property and protection of research results shared by both institutions according to the specific procedures of each institution involved;
- VIII- the procedures for appeals; and
- IX- other conditions and specific requirements of each cooperation instrument.

Art. 7º The management committee, in addition to creating the project, will be responsible for coordinating all simultaneous degree activities during its term.

Art. 8º During the simultaneous degree period, the students must be enrolled at UFLA at all times and their enrollment at the foreign institution must respect the rules of that institution.

Art. 9º The diploma issued by UFLA shall be awarded to students who have fulfilled the conditions defined by the agreement and the specific project for simultaneous degrees.

§ 1º School transcripts awarded by UFLA to graduates must include:

- I- Names, credit hours, and the concepts of the curricular components studied at UFLA and, if applicable, at the partner international institution,
- II- identification of the corresponding international simultaneous degree agreement,
- III- the name of the international partner institution, and
- IV- The student's period of stay in the institution.

§ 2º UFLA diplomas, awarded to students with simultaneous degrees, must include the identification of the international partner institution and the corresponding international agreement for simultaneous degrees.

Art. 10. Omissions will be resolved by PRPG and DRI.

Art. 11. Revoke CEPE Resolutions No. 089/2015 and No. 254/2015.

Art. 12. This resolution takes effect on August 1, 2022.



JOÃO CHRYSOSTOMO DE RESENDE JUNIOR
President